

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO:	CW19419
CAPTION:	Immunization Software Management and Maintenance
PROPOSED CONTRACTOR:	Trey Industries, Inc.
PROGRAM AGENCY:	DOH/CASHB

FINDINGS

1. **AUTHORIZATION**

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. **MINIMUM NEED**

The Department of Health, Immunizations Division of the Child, Adolescent, and School Health Bureau (CASHB) currently manages a contract with Trey Industries to maintain and operate the DOH Immunizations Registry. This contract has already been extended twice, with the second extension set to expire on December 15, 2012. Although the Immunizations Division had intended to either procure a new contract or move the system's operations in-house with DOH IT, the Program will fail to accomplish either option before the second extension ends on December 15, 2012. Thus, a new bridge contract with this same vendor is requested to allow more time to effectively complete the transition with DOH IT for internal operation of the Department of Health (DOH) Immunizations Registry.

3. **ESTIMATED REASONABLE PRICE**

The cost of \$439,918.56 is considered fair and reasonable.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

Over the past sixteen (16) years, Trey Industries has supported the Immunizations Program by maintaining and operating the DOH Immunization Registry. Originally, in January 1996, the use of federal grant funds from the Center for Disease Control and Prevention (CDC) covered the costs associated with this contract. Then, for one year, starting July 2008, Trey Industries was supported by CDC Foundation funding; however, from July 2009 through today, Local District funds have been utilized to maintain this critical Registry.

During this sixteen (16) year period, Trey Industries has helped to build the DOH Immunization Registry into a nationally-renowned and award-winning system that allows for interfacing with school, medical, and community partners; the provision of training and technical support for the same partners; and the production of critical weekly immunization level reports.

In fact, through the support of Trey Industries and the diligent efforts of the Immunization Program, the Immunization Registry has significantly increased its participation footprint and now interfaces with the following partners:

1. Public Schools;
2. Private Schools;
3. Parochial Schools;
4. Licensed Child Development Centers;
5. Head Start Centers;
6. School-Based Health Centers;
7. School Nurses
8. Physician Offices;
9. Retailer Pharmacies (e.g., Giant, CVS); and
10. Medical Provider Sites (e.g., Unity, Bread for the City, So Others Might Eat, Whitman Walker Clinic, Spanish Catholic Center, Mary's Center, La Clinica del Pueblo, etc.)

Despite these programmatic accomplishments, there remains a significant risk of operational loss should there be a disruption in service for the Registry, including the following:

1. Limited access to data and information required for development of weekly Immunization Level Reports;
 - a. Immunization information received in hard copy format from medical providers daily will not be entered into the Immunization Registry,
 - b. Immunization information received in hard copy format from school nurses (and other school staff) daily will not be entered into the Immunization Registry as this is the only mechanism that school staff is permitted to have for information to be entered into the Registry,
 - c. Compliance reports for DC Public Schools, DC Public Charter Schools, private and parochial schools will be inaccurate which impacts the ability to effectively communicate to schools, parent and providers about the immunization status of school-aged children,
 - d. Updates to immunization compliance data from Licensed Child Development Centers will not be up-to-date, possibly affecting their licensure status, potentially forcing them to close.
2. IT infrastructure associated with the system will have fractured and minimal oversight of maintenance and expansion of the data entry component for child care facilities; and

3. Inclusion of new users and associated training therewith will be discontinued;
4. Disruption of progress on special projects including data quality assurance for electronic files and development of linkages between medical providers and Electronic Medical Records;
5. Routine tasks such as identification and deletion of duplicate records, identification of corrections and/or missing data on vaccine forms, entry of updated school year rosters, creation and removal of user accounts, and on-going help desk support and technical assistance will all cease; and
6. DC Public Schools' (DCPS) priorities such as Head Start reporting for Title I schools will not be completed in a timely manner.

At this stage, Trey Industries is so integrated in the operation and maintenance (the software is proprietary) of the DOH Immunization Registry that it would be unduly harmful to the Program, DOH, and our DCPS, PCSB and medical partners to have an interruption of service to the Immunization Registry

It is requested that a short-term bridge contract be awarded to Trey Industries in order to maintain and operate the DOH Immunizations Registry, set to expire on December 15, 2012, while DOH implements a transition to move the system's operations in-house with DOH IT.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Saul Levin, MD, MPA
Interim Director
DC Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Paula Isaacs Walker
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer